



U.S. ARMY CENTER FOR HEALTH PROMOTION
AND PREVENTIVE MEDICINE

USACHPPM

Thanks for your interest in USACHPPM's Green Procurement Training!

Background. Through our work in compliance assessments and solid waste/recycling consultations, we found that Federal facilities were in need of information regarding Green Procurement (GP). GP encompasses purchasing programs such as Affirmative Procurement (AP), energy efficiency, and environmentally preferable purchasing, some of which contain mandatory requirements. However, little has been done to implement these purchasing programs, partly because of a lack of awareness. We would like to accomplish two things: raise the awareness of your facility personnel about GP requirements, and then get you started on developing a strong, workable GP program.

Why CHPPM? The CHPPM's Ground Water and Solid Waste Program conducts compliance reviews, performs solid waste and recycling consultations, and develops Integrated Solid Waste Management Plans and AP/GP Plans. We have visited Army installations of all sizes and missions, and are in touch with base operations, purchasing, and recycling programs. We have been conducting our training since February 2000. The instructors, Pat Rippey and Beth Martin, won a 2001 White House Closing the Circle Award for their promotion of AP. In 2003, they teamed up with the White House Task Force on Waste Prevention and Recycling to provide train-the-trainer GP instruction to Federal agency personnel. They also worked closely with DOD officials to develop the DOD-wide GPP strategy. Pat and Beth are members of the DOD Combined Services Solid Waste/Recycling Working Group, the Army Solid Waste Workgroup, and the National Recycling Coalition. They have given many presentations at such notable conferences as the Joint Services Environmental Management, National Recycling Coalition, Solid Waste Association of North America, and National Defense Industrial Association.

Training Content. The GP training includes the following topics:

- New DOD GP policy and strategy
- Regulatory Background (RCRA, Executive Orders, FARs) – what are the requirements?
- EPA Inspections – what they will be looking for, how you can be ready
- How to Incorporate GP into Contracts – including a practical exercise
- AP Programs, Comprehensive Procurement Guidelines (CPGs) and Recovered Material Advisory Notices (RMANs) – including a practical exercise to emphasize what products we are required to buy, and to what standards
- Starting a Facility-Wide GP program
- GP Implementation at the User Level – where to find green products, how to order from government sources, how to understand product labels
- Biobased products, energy efficient products, and other environmental attributes to consider
- Reporting and tracking of green purchases

Attendees. It is important that GP training reach the widest audience possible! The key players are contracting officers, procurement specialists, writers/reviewers of contract specifications, purchase card buyers, and approving officials. You should also invite personnel from environmental, logistics, public works, supply, and acquisition. There is no minimum or maximum amount of students – the only limitation is the size of your training room.

Cost. The cost of the training is based on the number of sessions and our labor and travel costs. A typical half-day class costs about \$5K; the full-day class may range from \$6K to \$10K, depending on the number of instructors. Additional sessions or above-average travel costs would increase the cost, which includes materials provided to attendees.

Training Location. A classroom, small auditorium, or large conference room may be used to conduct the training. We use a power point presentation. We could bring the laptop but would need a computer projection device and screen.

TO SET UP A CLASS, CONTACT:

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